

MOBILE CARE PARTNERSHIP ROADMAP

A guide to developing and implementing a mobile care program with multiple partners.

STEP 4: LAUNCH THE PROJECT

Shared Staff and Supervisor Schedule

Storing information in a central repository is beneficial for the success of a multi-partner project. As staffing may be provided to the project from multiple organizations, the shared calendar template outlines project staffing and can be edited by all supervisors and schedulers and viewed by all staff.

Safety, Stock and Storage

The Playbook from Step 3 includes a supply and safety checklist. As you approach the launch date, stocking and storing supplies in the mobile asset shall be conducted.

This may include medical supplies, basic necessities, harm reduction supplies, equipment, etc. Safety checks shall be conducted before and after each shift, including on-site safety checks and bus start-up and shutdown procedures.

Press Conference

It is time to officially launch the mobile care partnership. The press conference template helps you build out the schedule for the event, which includes suggested speakers and testimonials, ribbon cutting, and a question and answer period.

Signage and Promotional Material

Aligning to the the Communication Plan, material shall be developed to share with staff, partners, visitors, and the community. This includes flyers, infographics, and social media.

Data Collection Form

Data collection is imperative to the sustainment, expansion, and advocacy of the mobile care partnership. The data collection form tracks indicators on operating days. It ensures objectives are being met, identifies trends and areas of improvement, and informs the tailoring of services as needed. Dashboards are developed monthly for sharing.

